



Amphill Baptist Church

Job Description – Children's and Youth Ministry Lead

Job Title: Children's and Youth Ministry Lead

Reporting to: Lead Pastor

Location: Based at Amphill Baptist Church

Salary: £28,000-£30,000 based on experience

Pension scheme: Baptist Pension Scheme

Hours: Full time, 37.5 hours per week. The role requires flexible working arrangements over 5 days a week including Sundays and Friday evenings. Days off to include a Saturday and another day in discussion with line manager.

Annual Leave: 25 days (plus bank holidays)

Given the nature and context of the work it is a genuine occupational requirement that the post holder should be a practising Christian. This post is therefore exempt under Schedule 9 of the Equality Act 2010.

Our mission: *Helping people meet Jesus Christ and become his fully devoted followers.*

Our vision: *In 2025-2028, that everyone who lives, learns, works, spends or plays in Amphill has the opportunity to become a follower of Jesus.*

Purpose of role:

To lead, coordinate and develop the children and young people's ministries at ABC, in line with the vision of the church as outlined above.

To reach, teach, disciple and encourage children and young people in their own personal Christian faith, and to share in these activities alongside volunteers.

To support current volunteers in children's and youth ministries, and to inspire and recruit further volunteers from within the Church community to be leaders and role models for children and young people.

To be an engaged pastoral presence, a bridge and point of contact across all our children's and youth ministry events, regularly present and available for volunteers, young people and families. You are not required to attend every children's and/or youth event.



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Key responsibilities:

Leadership, oversight and co-ordination of children and young people's ministries

- Plan and lead children's and youth work
- Co-ordinate and lead volunteers for mid-week, Friday and Sunday events
- Manage administration tasks, e.g. rotas, cash handling, resources, term plans, keeping parents informed
- Inspire, support and recruit further children's and youth team members
- Communicate with the wider church about the children and young people's work
- Plan and co-lead summer holiday club for children
- Take the youth on a summer camp
- Attend ABC church ministry team meetings
- Bi-monthly reports to the Trustees
- Support an excellent safeguarding culture

Development of children and young people's ministries

- Think creatively to pioneer events or opportunities to reach more children and young people for Jesus e.g. in the community or in schools.
- Encourage the development of volunteers in their skills
- Reflect on the effectiveness of existing ministries and lead through changes
- Develop relationships with existing children's and young people's organisations and other local youth groups to explore joint events

Discipleship and encouragement of children and young people

- Regularly lead Bible teaching for children and young people
- Outline an overview of termly teaching for volunteers
- A commitment to pray for ABC's children and young people
- Encourage and support our children and young people to use their gifts and talents within the church and engage in all-age activity as part of the church family

Pastoral presence

- Seek to build meaningful pastoral relationships with children and young people, and their parents/carers where appropriate
- Attend children's groups at least once a month
- Be a consistent presence at Friday evening events for children and youth
- Build on the existing relationship with local schools to seek opportunities for outreach
- Ensure compliance with Safeguarding Policy, both for yourself and volunteers (training will be provided), and encourage the culture of safeguarding for all



Person Specification

We are looking for a committed Christian with a strong faith. You will be a godly, approachable, creative person, experienced in Christian service, with a heart for reaching and discipling children and young people and seeing them grow in their faith in Christ. We want someone with a pastoral approach who can inspire and empower both children and young people and the volunteer teams that work with them. You will have good Bible knowledge and a heart for outreach.

	Essential	Desirable
Education, Training and Knowledge	- A good standard of written English (GCSE English or equivalent) - Good knowledge of the Bible and of Christian theology	- Nationally recognised training in youth and/or children's ministry - Theological training/Bible college qualification or similar - First Aid
Safeguarding	- Enhanced DBS Certificate - Confident and clear in safeguarding practice - Experience in responding to safeguarding concerns	- Safeguarding training (this will be refreshed once in post)
Experience	- Current active member of a Christian church - Experience of working with children and young people in Church and/or other settings - Experience of leading a team - Experience of working within a team	- Experience of leading or coordinating youth and/or children's work, preferably with a church or Christian organisation - Experience of teaching the Bible to children and young people - Experience of managing volunteers
Skills	- Excellent team-leading and organisational skills - Ability to see initiated ideas through to completion - Able to give a talk or lead a Bible study discussion which engages with children and young people - Excellent interpersonal skills, confident in different contexts - Active listener - Strong written and verbal communication skills	- Full UK driving licence



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	- Good time-management - Basic IT skills	
Character	- Practicing Christian with a living faith in Christ - Desire to share the gospel with others - A person of integrity - Gracious, loving and patient in dealing with challenges and people - Approachable - Confident and able to inspire others - Demonstrates self-reflection and ability to grow in skills - Self-motivated, creative thinker with initiative - Committed to the church with a record of good fellowship	- A good sense of humour!

The successful candidate will be required to sign up to Amphill Baptist Church's statement of faith which will be provided in advance and discussed at interview.

The successful candidate will become a member of Amphill Baptist Church.

Appointment will be subject to three satisfactory references and Enhanced DBS clearance.